



# Calibration Technicians & Supply Inc.

P.O. Box 138 :: 94 Allegiance Circle, Suite D. Evanston, Wyoming :: 82931-0138

Tel: (307) 789-0596 :: Fax: (307) 789-0598 :: Toll Free: (866) 225-4678

## SERVICE FORM

**Please fill-out this form and return it with equipment when you send it in for repairs/ recertification.**

**Ship to:** 94 Allegiance Circle, Suite D. Evanston, Wyoming 82930.

### :: BILLING INFORMATION

FM-016.01

\*Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\*Company: \_\_\_\_\_ Cell: \_\_\_\_\_

\*Bill to Address : \_\_\_\_\_ E-Mail: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_ PO # (please attach copy): \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Expires: \_\_\_\_\_ CCID: \_\_\_\_\_

### :: SHIPPING INFORMATION

\*Contact Name: \_\_\_\_\_ \*Phone: \_\_\_\_\_

\*Company: \_\_\_\_\_ Cell: \_\_\_\_\_

\*Ship to Address : \_\_\_\_\_ \*E-Mail: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

### :: ADDITIONAL INFORMATION

\* Reason for returning equipment:  Recertification  Repair

Special Shipping & Handling Required: \_\_\_\_\_

\_\_\_\_\_

N.I.S.T. certificate and as found/ as left data are supplied as a standard service.

Please check if as found/ as left data IS NOT REQUIRED

Please state any malfunctions or problems your equipment is having: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list the make model and serial numbers of all equipment being shipped.

**Make** **Model No.** **Serial No.**

Make	Model No.	Serial No.

\* = Required Fields

[http://www.caltechsupply.com/downloads/Service\\_Form.pdf](http://www.caltechsupply.com/downloads/Service_Form.pdf) Please use additional sheets if necessary.